

**BOARD OF TRUSTEES  
MUSEUM DIVISION  
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY  
SERVICES**

**January 8, 2007  
St. Clement's Island Museum**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Lewie Aldridge, Jr. James Banagan  Rose Davis Helen Dorsey Steve Dunlap Millie Huseman George Kennett Shirley Leyland Tom Tudor Herb Walling	

<b>ADVISORS PRESENT</b>	<b>ADVISORS ABSENT</b>
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

**Call to Order**

President Shirley Leyland called the meeting to order at 08:03 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

**Roll Call**

The Secretary called the roll and announced presence of a quorum.

**Approval of Minutes**

Minutes of the November 13, 2006 meeting and the agenda for this meeting were delivered electronically to Board Members. George Kennett moved that the November 13, 2006 minutes be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

**Old Business**

Rose Davis, Chairman of the Nominating Committee, presented the following proposed slate of officers for the 2007 board.

Lewie Aldridge, Jr., President  
George Kennett, Vice President  
Steve Dunlap, Secretary

President Leyland asked if there were any nominations from the floor and hearing none asked for a motion to approve the slate. Rose Davis moved to approve the slate of officers as presented with a second by Herb Walling. The officers were elected by unanimous voice vote.

President Leyland then turned the meeting over to President Aldridge.

### **New Business**

Debra Pence, the Museum Director delivered her November report to the board electronically. She reported that in December the staff had kept the PPLHMP open until Christmas this year.

The Saturday before Christmas the SCIM suffered a power outage. This was a very busy day with many visitors on-site to see the Doll and Train Collection. The staff kept a watchful eye on the doll collection. The Doll and Train Collection was very well attended this year.

On a December weekend with a full house of 40 children attending a special program and with 100 walk in visitors, the St. Mary's County Building Services department conducted a fire drill at SCIM. Discrepancies noted will be corrected by the end of January. The County alarm company made the assumption that the staff would be at home on that weekend day and called home answering machines.

Ms. Pence displayed one of the many new signs developed under a Chesapeake Bay Gateways Grant for St. Clement's Island.

The design concept briefing for the Potomac River Museum at Piney Point was presented to the board. Implementation of the plan has begun and will be an exciting display of the impact of the river on St. Mary's county.

The Museum staff is completing work on several Grant Funding projects.

Phil Rollins reported that a tremendous effort has gone into getting PPLHMP to where it is today. Capital budget requests will be made for additional funding to complete several projects at the lighthouse.

A Memorandum of Agreement was signed with the St. Clement's 100 this past fall. Construction on the lighthouse on the island will begin in March.

The erosion control project behind PPLH is moving ahead with a 10 year interest free loan from the state. Valero will allow shoreline access for the work which is expected to be completed in the fall of 2007.

Friends update. The Friends organization does benefit from the bingo at Esperanza. These funds are used for special projects such as moving the skipjack to the mall in Washington DC for the Smithsonian Folk Life Festival.

Shirley Leyland read a letter from Tommy McKay regarding the service of the Board of Trustees during his tenure as President of the County Commissioners.

Mr. Callaway resigned from the board.

Debra Pence introduced April Harens, the new site supervisor for PPLHMP and the rest of her staff that were on duty today.

The board congratulated former President Leyland for her Superb leadership as our President.

The Friends annual meeting is scheduled for Sunday February 12, 2007

### **Adjournment**

With no further business, Millie Huseman moved to adjourn, second by Shirley Leyland. We adjourned at 08:55 am.

### **Next Meeting Date/Location**

The table below is the meeting schedule for calendar year 2007

<b>2007 DATES</b>	<b>MEETING TIME</b>	<b>MEETING PLACE</b>
January 8	08:00	SCIM
March 12	08:00	Recreation & Parks Conference Room
March 25	TBD	Maryland Day SCIM
May 14	08:00	Recreation & Parks Conference Room
July 9	08:00	Recreation & Parks Conference Room
September 10	08:00	Recreation & Parks Conference Room
November 12	08:00	PPLHMP

The Board of Trustees paused during their meeting for a group photo. Pictured from l-r are Millie Huseman, Shirley Leyland, Lewie Aldridge, Jr., Jim Banagan, George Kennett, Tom Tudor, Phil Rollins (standing), Helen Dorsey, Debra Pence (standing) Steve Dunlap, Herb Walling, and Rose Davis.